Date

The Honorable Name

Address

Dear Representative Name:

I am writing to inform you of our *organization’s* recent grant from the Maryland Humanities for**[program title, exhibit/lecture/discussion on date at location.]**

The exhibition/program *(describe).* The enclosed press release/flyer gives a sampling of the wide variety of events that make up our community programming.

I would like to thank you for your part in supporting the Maryland Humanities, which is funded in part by federal appropriations through the National Endowment for the Humanities.

We invite you to attend the exhibit/programs and thank you once again for your support of the cultural and educational needs of our Maryland communities and the National Endowment for the Humanities. Thank you for your role in insuring that public funding for the humanities is a priority in Maryland.

Sincerely,

Executive Director