Teacher NHD Timeline
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PHASE 1 August-September

September 2-5th

Introduce NHD theme to students –
- Introduce students to NHD.org for additional information
- Teachers provide students with a calendar of the due dates that have already been decided and provide students the tools and help with planning their own calendar. Students can take the template (with the dates already in it) and then add their own planning. For example, when they are going to do research, their goals for having milestones reached, and dividing up group work. Teachers should model this and provide an example for the students as it is not a skill they have done prior to middle school. Teachers should then review the student’s calendars in order to guide them in their planning.
  - Teachers make sure that students have a clear understanding of primary source v. secondary source documents (before Library Research Day – Mini-Lesson)
  - Conduct an in-house Library Research Day in consultation with your school librarian so students can become familiar with resources that are on site

September 26

Proposal Due
- Students submit a proposal with 5 or more possible topics for consideration. Each topic should have a sentence or two which explains each of the following separately – this is a precursor to the eventual process paper:
  - Why are you interested in this topic?
  - How will research be conducted?
  - How might the research be presented? (Paper, Performance, Website, Documentary, Exhibit)
  - How is it tied to the theme?
- Teachers provide feedback and eliminate topics that don’t work within the context of the class or are not reasonable research topics.

PHASE 2 October-November

October 9

Final Topic and project selection due
- Students submit final topic selected and identify group members (if applicable) as well as planned presentation method.
- Teachers provide a final OK to proceed or make recommendations for a timely resubmission.
• Students gather sources. Teachers help with finding sources. Schedule additional media center time. Teachers should do weekly checkups with students to make sure they are on track.

November 13
**Bibliography “In Progress” and working thesis due**
• Students submit a working bibliography of 10-20 sources. Students should include one sentence for each source to indicate how they feel it may be of use to them. This is a precursor to their eventual annotated bibliography
• Students submit their idea for their thesis which will guide their project. Teacher approves thesis or helps students develop it further
• Students should start to write their annotations at this stage. ELA teachers and SS teachers should support and help students with this.
• Weekly check-in with students/groups to assess progress

**PHASE 3 December-January**

December 4
**Rough Draft of Bibliography—all sources should be found at this time**
• Required:
  ✓ 20 Sources for performance and paper  
  ✓ 30 sources for exhibit, website, and documentary
• Students submit a rough draft of their annotated bibliography. Ensure that all sources are properly recorded under the correct section (primary v. secondary), that citations are correct, and that annotations specifically address how each source was used. It is allowable for students to keep some annotations in the future tense if they have not been able to use the source yet, but at this time most sources identified should have been consulted.

**Rough Draft Process Paper Due**
• Students submit a rough draft of the process paper. Ensure that all four elements (interest, research, presentation medium, and relevance to theme) are separately addressed and are of similar focus in the paper – approximately 125 words apiece.

December 18
**Narrative Due**
• Students submit the “narrative” that forms the basis for their project. This narrative must include a thesis, a summary of the evidence which may eventually be presented visually in some cases, and a conclusion that links the research very directly to the theme. An exemplar narrative would be good enough to serve as the script for a documentary.

January 12th- 16th
**Final Project Due for Classroom Presentations**
Students submit a final copy of the process paper. This paper must be free of all grammar errors and cannot exceed 500 words in length...it should always be very close to the 500 word limit. Papers under 475 words should be rejected as unacceptable.

Students submit a final copy of the annotated bibliography. This bibliography must be free of all grammar errors, follow accepted bibliographic format and citation, and correctly distinguish between primary and secondary sources.

Students bring into school their final project

Students start presenting projects to classmates in their classroom to get practice for their school based competition

January 19th- Feb. 2nd

Revisions

Based off the feedback given to them by the teacher and their classmates, students will make revisions to their project in anticipation for the school wide NHD night.

Teachers should check with the students’ revisions weekly.

PHASE 4 February-March

February 9th-14th

School wide competition

Each school will schedule their own contest.

The competition can be done during the day or at night. It is up to the teachers to recruit volunteer judges for their contest.

The number of students able to move on from each school to the district competition will be communicated at a later time.

Mid-March

District wide competition

Details of where and when the competition will take place will be communicated at a later time.

PHASE 5 April-June

May-June

State wide and national competition

Details of where and when the competition will take place will be communicated at a later time.